

## Secretary or Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off\*

<b>Organisation Name*</b>	New Zealand Film Commission
<b>Secretary or Chief Executive**</b>	Annie Murray
<b>Disclosure period start***</b>	1 July 2024
<b>Disclosure period end***</b>	30 June 2025
<b>Agency totals check</b>	Data and totals checked on all sheets
<b>Secretary or Chief Executive approval****</b>	This disclosure has been approved by the Departmental Secretary or Chief Executive
<b>Other sign-off****</b>	Chair of the Board

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

Throughout this workbook, input cells are shaded light green.

Summary of expenses	Cost in NZ\$	GST inc / exc		Gifts and benefits	Count
<b>Travel expenses</b>	<b>\$51,218.52</b>	Figures exclude GST		<b>Number offered</b>	<b>8</b>
<b>Hospitality</b>	<b>\$926.69</b>	Figures exclude GST		<b>Number accepted</b>	<b>5</b>
<b>Other expenses</b>	<b>\$3,770.00</b>	Figures exclude GST		<b>Number declined</b>	<b>3</b>
International Travel	\$33,625.90	Figures exclude GST			
Domestic Travel	\$16,865.91	Figures exclude GST			
Local Travel	\$726.71	Figures exclude GST			
<b>Notes</b>					
* Headings on following tabs will pre populate with what you enter on this tab					
** Create a new workbook for a new or Acting Departmental secretary or Chief Executive					
*** Update if a shorter or different period is covered					
**** This disclosure must be approved by the Departmental secretary or Chief Executive and another appropriate party, e.g. Board Chair, Chief Financial Officer or Audit and Risk					

## Public Service Secretary or Chief Executive Expense Disclosure

Organisation Name	New Zealand Film Commission
Public Service Secretary or Chief Executive	Annie Murray
Disclosure period start	1 July 2024
Disclosure period end	30 June 2025
GST on costs	Figures exclude GST
Agency totals check	Data and totals on this worksheet checked and confirmed

### International, domestic and local travel expenses

*All expenses incurred by Public Service secretary or chief executive during international, domestic and local travel. Group expenses relating to each trip.*

International Travel (including travel within NZ at beginning and end of overseas trip)				
Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
7-11 August 2024	\$791.58	Melbourne Film Festival / 37degrees South Film Market (4 nights)	Accommodation	Melbourne
	\$258.38		Taxis	
	\$767.05		Flights	
	\$83.25		Booking fees	
	\$20.03		Meals	
15-24 November 2024	\$693.52	Kia ora LA trade visit (9 nights)	Taxis	Los Angeles
	\$218.95		Boooking fees	
	\$3,504.78		Accommodation	
	\$35.42		Visa	
	\$1,951.45		Flights	
5-22 May 2025	\$11,951.94	WAVES Summit/London industry event/Cannes Film Market (17 nights)	Flights	Mumbai/London/Cannes
	\$377.22		Booking fees	
	\$435.45		Taxis & transfers	
	\$8,427.99		Accommodation	
	\$2,439.53		Meals (for up to 6 staff at various times)	
	\$353.76		Visas	
	\$1,315.60		Vaccinations	
Subtotal - international travel	\$33,625.90	Check - there are no hidden rows with data		Check - each entry provides sufficient information

Domestic Travel (within NZ, including travel to and from local airport)				
Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days...)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
4-6 July 2024	\$107.21	Wellington office work & 48 hours regional final (3 days)	Taxis	Wellington
	\$289.92		Accommodation	
	\$27.83		Booking fees	
	\$366.05		Flights	
18-19 July 2024	\$107.45	Film screening / Wellington office work (2 days)	Taxis	Wellington
	\$49.11		Booking fees	
	\$151.04		Accommodation	
	\$276.26		Flights	
22-23 July 2024	\$145.95	Business event (overnight)	Taxis	Wellington

	\$16.63		Booking fees	
	\$393.89		Flights	
	\$117.57		Accommodation	
29 July - 1 August	\$524.62	Select Committee (3 days)	Flights	Wellington
	\$37.91		Booking fees	
	\$117.28		Taxis	
	\$475.74		Accommodation	
12 September 2024	\$155.87	CACE meeting with Minister (1 day)	Taxis	Wellington
	\$393.89		Flights	
	\$6.55		Booking fees	
18-19 September 2024	\$147.76	Wellington office work / mtng with Minister (2 days)	Taxis	Wellington
	\$16.63		Booking fees	
	\$393.04		Flights	
	\$138.43		Accommodation	
8-10 October 2024	\$179.54	WIFT Roadshow and Industry meetings (3 days)	Taxis	Christchurch/Wellington
	\$368.53		Accommodation	
	\$50.23		Booking fees	
	\$614.08		Flights	
14-17 October 2024	\$133.28	Asia Summit/Board meeting (4 days)	Taxis	Wellington
	\$590.88		Flights	
	\$500.52		Accommodation	
	\$27.83		Booking fees	
29-30 October 2024	\$142.19	Industry event & meetings (2 days)	Taxis	Wellington
	\$26.71		Booking fees	
	\$159.47		Accommodation	
	\$366.05		Flights	
13 November 2024	\$173.40	Meeting with Minister (1 day)	Taxis	Wellington
	\$28.95		Booking fees	
	\$492.32		Flights	
11-12 December 2024	\$157.46	Wgn office work & meetings (2 days)	Taxis	Wellington
	\$178.61		Accommodation	
	\$16.63		Booking fees	
	\$370.27		Flights	
15-16 January 2025	\$124.25	Industry & govt meetings (2 days)	Taxis	Wellington
	\$27.83		Booking fees	
	\$323.87		Flights	
	\$203.20		Accommodation	
18-21 February 2025	\$508.67	Movie premiere and AI summit (4 days)	Flights	Wellington
	\$95.23		Booking fees	
	\$132.74		Flights	
	\$582.00		Accommodation	
25-26 February 2025	\$340.75	Board meeting (2 days)	Flights	Wellington
	\$27.83		Booking fees	
	\$146.98		Taxis	
	\$173.04		Accommodation	
12-14 March 2025	\$851.18	Industry meetings and movie premiere (3 days)	Flights	Wellington
	\$27.50		Booking fees	
	\$179.13		Taxis	
	\$388.00		Accommodation	
22 March 2025	\$89.41	Wellington Animation Film Festival (1 day)	Taxis	Wellington
	\$241.07		Flights	
	\$6.55		Booking fees	
26-28 March 2025	\$742.23	Minister Meeting and Māoriland (travel was disrupted and returned early)	Flights	Wellington
	\$39.03		Booking fees	
	\$107.21		Taxis	
	\$173.04		Accommodation	
9-11 April 2025	\$583.66	Industry event & meetings (2 days)	Flights	Wellington

	\$27.83		Booking fees	
	\$148.41		Taxis	
	\$300.35		Accommodation	
4-6 June 2025	\$172.76	Meeting with Minister/industry event/Film Otago Southland Board mtng (3 days)	Taxis	Wellington/Wanaka/ Queenstown
	\$310.34		Accommodation	
	\$36.79		Booking fees	
	\$564.27		Flights	
	\$157.18		Rental car	
Subtotal - domestic travel		\$16,865.91	Check - there are no hidden rows with data	
			Check - each entry provides sufficient information	

Local Travel (within City, excluding travel to airport)				
Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e.g. taxi, parking, bus)	Location(s)
3 July 2024	\$23.95	Business lunch event	Taxi	Auckland
5 July 2024	\$16.90	Filmmaker hui	Taxi	Wellington
12 July 2024	\$8.45	Industry wananga	Taxi	Auckland
22 July 2024	\$16.90	Ministry hui	Taxi	Wellington
22 July 2024	\$16.90	Business dinner with Minister	Taxi	Wellington
23 July 2024	\$36.08	Industry presentation	Taxi	Wellington
31 July 2024	\$16.90	NZIFF opening	Taxi	Wellington
16 August 2024	\$30.53	NZIFF	Taxi	Auckland
18 September 2024	\$16.90	Meeting with Minister	Taxi	Wellington
8 October 2024	\$24.51	Studio visit	Taxi	Christchurch
9 October 2024	\$17.23	WIFT Workshop	Taxi	Wellington
10 October 2024	\$80.22	SPADA Awards	Taxi	Auckland
15 October 2024	\$8.45	Asia Summit	Taxi	Wellington
30 October 2024	\$16.90	Ministry hui	Taxi	Wellington
30 October 2024	\$37.43	Industry hui	Taxi	Wellington
30 October 2024	\$8.45	Industry function	Taxi	Wellington
13 November 2024	\$8.95	Meeting with Minister	Taxi	Wellington
13 December 2024	\$14.35	Advisory hui	Parking	Auckland
17 December 2024	\$8.45	Industry hui	Taxi	Auckland
29 January 2025	\$47.52	Government hui	Parking	Auckland
11 February 2025	\$14.78	Movie premiere	Parking	Auckland
4 March 2025	\$20.87	Professional Development	Parking	Auckland
11 March 2025	\$16.90	Industry hui	Taxi	Auckland
14 March 2025	\$16.90	Agency hui	Taxi	Auckland
26 March 2025	\$8.45	Minister meeting	Taxi	Wellington
2 April 2025	\$48.48	Movie premiere	Taxi	Auckland
10 April 2025	\$8.45	Media interview	Taxi	Wellington
10 April 2025	\$8.45	Industry event	Taxi	Wellington
11 April 2025	\$16.90	Professional Development	Taxi	Auckland
11 April 2025	\$37.70	Industry event	Taxi	Auckland
30 May 2025	\$8.45	Podcast recording	Taxi	Auckland
4 June 2025	\$8.45	Meeting with Minister	Taxi	Wellington
4 June 2025	\$18.60	Industry event	Taxi	Wellington
11 June 2025	\$20.46	Professional Development	Taxi	Auckland
17 June 2025	\$16.90	Meeting with Auckland Council	Taxi	Auckland
Subtotal - local travel		\$726.71	Check - there are no hidden rows with data	
			Check - each entry provides sufficient information	

Total travel expenses

\$51,218.52

**Notes**

\* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.

\*\* Note that GST may not apply to overseas purchases.

\*\*\* Please include sufficient information to explain the trip and its costs including destination and duration.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Group expenditure relating to each overseas trip.

Subtotals and totals will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A) for each travel category (local, domestic and international).

Public Service Secretary or Chief Executive Expense Disclosure				
Organisation Name	New Zealand Film Commission			
Public Service Secretary or Chief Executive	Annie Murray			
Disclosure period start	1 July 2024			
Disclosure period end	30 June 2025			
GST on costs	Figures exclude GST			
Agency totals check	Data and totals on this worksheet checked and confirmed			
Hospitality Offered to Third Parties*				
All hospitality expenses provided by the Public Service secretary or chief executive in the context of their job to anyone external to the Public Service or statutory Crown entities.				
Date(s)**	Cost in NZ\$	Purpose of hospitality (e.g. hosting delegation from China, building relationships, team building)	Type of expense (what and for how many e.g. dinner for 5)	Location(s)
8 October 2024	\$35.30	Lunch meeting	Lunch for 3	Christchurch
20 December 2024	\$125.27	Lunch with industry	Lunch for 3	Auckland
14 May 2025	\$291.25	International meeting	Dinner for 4	Cannes
15 May 2025	\$393.92	International meeting	Dinner for 3	Cannes
6 June 2025	\$89.67	Breakfast meeting with Film Otago Southland Board	Breakfast for 4	Wanaka
6 June 2025	\$26.58	Meeting with D Gibson	Morning tea for 2	Queenstown
Total hospitality expenses		\$926.69	Check - there are no hidden rows with data Check - each entry provides sufficient information	
Notes				
* Third parties include people and organisations external to the public service or statutory Crown entities.				
** Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.				
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.				
Total cost will appear automatically once you put information in rows above.				
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).				

Public Service Secretary or Chief Executive Expense Disclosure				
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All Other Expenses				
<i>All other expenditure incurred by the Public Service secretary or chief executive that is not travel, hospitality or gifts.            Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.</i>				
Date(s)*	Cost in NZ\$	Purpose of expense (e.g. subscription part of employment agreement, development as agreed with PSC)	Type of expense (e.g. phone and data costs, membership fees)	Location(s)
24 September 2024	\$50.00	Ticket for SPADA conference	Professional Development/Industry	Auckland
5 June 2025	\$3,720.00	Fees for Master of Technological Futures with AcademyEx	Professional Development	Auckland
Total other expenses		\$3,770.00	Check - there are no hidden rows with data Check - each entry provides sufficient information	
Notes				
* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.				
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.				
Total cost will appear automatically once you put information in rows above.				
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).				

Public Service Secretary or Chief Executive Gifts and Benefits Disclosure					
Organisation Name	New Zealand Film Commission				
Public Service Secretary or Chief Executive	Annie Murray				
Disclosure period start	1 July 2024				
Disclosure period end	30 June 2025				
GST on values	Figures exclude GST				
Agency totals check	Data and totals on this worksheet checked and confirmed				
Gifts and Benefits over \$50 annual value					
<p><i>Include all gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the Public Service secretary or chief executive by people external to the Public Service.</i></p> <p><i>Include all gifts, invitations or other hospitality <b>whether accepted or declined</b>.</i></p>					
Date(s)*	Description (e.g. event tickets, etc.)	Was the gift accepted? (drop-down list in cell)	Offered by (who made the offer?)	Estimated value in NZ\$ (drop-down list in cell but provide specific value if possible)	Other comments (e.g. if given to others, whom?)
12 July 2024	3 books	Accepted	Polish Embassy	Under \$100	Joint gift with C Payne, Head of Co-Production and Incentives. Shared with staff.
22 July 2024	Roundtable dinner with Minister Goldsmith & Arts leaders	Accepted	Forsyth Barr	Under \$100	
5 August 2024	Invitation to CNZ event at Parliament	Declined	Creative NZ	Under \$100	
17 August 2024	Corporate Box ticket to All Blacks vs Argentina	Accepted	Sky TV	\$150.00	
27 September 2024	World of Wearable Arts Awards night	Declined	Wētā Workshop	\$100 - \$500	
16 October 2024	Pacific Arts Awards	Accepted	MCH	Under \$100	
22 November 2024	SunPix Pacific Peoples Awards	Declined	Sunpix	Under \$100	
10 December 2024	The War of the Rohirrim premiere & Celebration event	Accepted	Warner Bros.	\$100 - \$200	
Total count of gift/benefit entries:	Offered	8	Check - there are no hidden rows with data		Check - each entry provides sufficient information
	Accepted	5			
	Declined	3			
Notes					
* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.					
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.					
A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.					
Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).					
Include gifts and benefits that are declined.					
Number of gifts/benefits will update automatically once you put information in rows above.					
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).					