**Dublin-based production company Keeper Pictures, in partnership with NZFC, has an opportunity for a dynamic and ambitious emerging to mid-career Producer to develop their skills during a six-month placement.**

Keeper Pictures is a proudly female-owned and led film and TV production company based in Dublin, Ireland. We focus on diverse voices and unique perspectives, we partner with storytellers that excite us, cultivating stories that resonate with us and that we deeply believe are important to be told, from conception to release. We have produced award-winning Irish features including Whit Stillman’s LOVE & FRIENDSHIP, Azazel Jacobs’ Golden Globe®-nominated FRENCH EXIT. We also have experience with Irish/New Zealand Co-productions having produced; feature film COME TO DADDY and television series, THE GONE S1 & S2. The successful participant will get the chance to learn more about international coproductions and partnerships from Ireland and Europe in particular. This opportunity will give the participant a chance to build a network and gain an awareness of funding opportunities internationally.

***Dates:***

For approximately six months from early August 2025 – early February 2026, based primarily in the Keeper Pictures offices in Dublin.

***Placement Description:***

Working across our busy feature film & television drama development slates, as well as a number of productions that will be shooting & in post-production during the placement, the participant will work closely with the production company, shadowing and assisting the development team and the producing team throughout all stages of the development & production process — from early conception through to final delivery. Producers within the company are responsible for initiating, coordinating, supervising, and managing all elements of the development production, and the participant will be embedded with the team to observe and support this work in a hands-on way.

***Experience Opportunities include:***

As part of the Development Process:

* + Reading and analysing scripts and creative treatments;
* Editorial through advanced scripting and in writers’ rooms, including research
  + Engaging with development investors and financiers and developing finance plans, development budgets and pitches;

As part of the Production Process:

* Production financing and budgeting
* Production Scheduling
* Casting (including creative considerations, budgeting, and agent negotiations)
* Crew recruitment and contracting
* Contract negotiation and deal structuring
* Sponsorship and partnership opportunities
* Financial closing
* Production including travel co-ordination, departmental meetings, clearances, script administration, location research and planning & being on set
  + Support the line producer or production manager with daily operations
  + Participate in and contribute to creative decision-making
  + Take detailed notes during production meetings and on-set discussions
  + Help manage production logistics.

As part of the Post-production Process

* Post-production and VFX planning
* Production workflow and resourcing
* Creative & logistic facilitation with everything from arranging ADR sessions, to preparing credits, to sourcing music tracks, to licensing and researching stock footage, to reviewing stills and putting together marketing and delivery materials
* Distribution and release planning
* Relationships with sales agents

In general, as part of the Keeper Pictures team:

* Assist producers with research and contacts that will assist with the production of films on their slate.
* Producing material for social channels and publicity for films on the slate and Company in general.
* Sustainability & DEI policies implementation and tracking
* Working alongside producers in an assistant capacity while being able to ask questions as appropriate.
* Joining and participating in Development, Submissions and production meetings.
* Supporting the producers and development team as required.
* Perform other services as reasonably required.

***Requirements:***

* A commitment to producing.
* Must care deeply about impactful and entertaining film/television and be an avid viewer/consumer of content.
* Must possess a passion for creativity as well as an efficient and organized personality.
* Has strong communication skills, and good knowledge of word, excel, google drive and basic design skills for layout of document.
* Will have good attention to detail and have the ability to switch gears and manage a variable workload, will take initiative when required.
* Experience in writing in a social networking capacity.
* High energy, motivated and keen to learn.
* Works well independently but also in a team environment.
* Works well under pressure.

In exchange for their support, the participant will gain valuable insight into the full production lifecycle. The producing team will provide mentorship and guidance, offering practical learning opportunities and a detailed understanding of how a professional production is managed. By the end of the placement, the participant will have developed a strong grasp of the producer’s role and responsibilities within a working film and television drama development and production environment.

Please apply with your current CV and cover letter.  In your cover letter please write a note explaining why you are interested in the placement and why you feel you are suitable for the role.