



**New Zealand
FILM COMMISSION**



Te Tumu Whakaata Taonga

New Zealand Film Commission Guild/Industry Organisation Core Support Funding – Guidelines for Applicants

March 2019

You are encouraged to read these guidelines carefully as they are intended to help you deliver the strongest application possible. Please also read the relevant information sheets on the website.

Please get in touch well before making a formal application for financing, as we can offer helpful advice and guidance.



Introduction

Over the past six years the New Zealand Film Commission (NZFC) has provided core support funding for guilds/industry organisations. Funding has helped support the guild/industry organisation network, build and develop capacity, and deliver a wide range of services for their members and the wider industry.

The guilds/industry organisations represent the collective voice of the industry. The NZFC is committed to continue providing core support funding to guild/industry organisations for the next three years. This funding will enable the guilds/industry organisations to prioritise the needs of their members and contribute to the NZFC's ability to engage strategically across the film sector.

The majority of this funding is allocated for above the line guilds/industry organisations who represent producers, directors/editors and writers. The goal of this funding is to support NZ's content creators to activate higher production levels. A smaller amount of funding will also be allocated for below the line guilds/industry organisations who support the health and safety, contractual rights and skills needs across the industry. The goal of this funding is to support NZFC talent pathways and career progression.

Guild/Industry Organisation Core Support Overview

The NZFC has a total of up to \$320,000 per financial year, available as a grant, for the next three years (July 2019 – June 2020, July 2020 – June 2021, July 2021 – June 2022) to commit towards guild/industry organisation core funding support.

The NZFC invites applications from above the line guilds/industry organisations to apply for a core funding grant of up to \$85,000 per financial year, for up to three years. Below the line guilds are invited to apply for core funding of up to \$65,000 per year, for up to three years.

Please note: as this funding is committed for up to three years, there will not be another application call for Guild/Industry Organisation Core Funding support until 2022.

Here to help

These guidelines are intended to help you deliver the strongest application possible. It is recommended you discuss your project with our Talent Development Team as you work on your application.

To contact us email talentdev@nzfilm.co.nz or phone 0800 659 754.





Who can apply

To be eligible to apply, you must show how your guild/organisation meets the following criteria:

- The organisation is a New Zealand based, registered guild/industry organisation with an established membership;
- Evidence of membership increasing each year;
- Proven track record of the guild/industry organisation acting on behalf of their members;
- Commitment to auditing the industry for skills gaps and other industry needs on an annual basis; and
- Maintaining quarterly based reporting and communication with the NZFC.

What you can apply for

- Advocating and lobbying work;
- Being an information resource, with a local and international perspective;
- Providing legal support, advice and referrals;
- Membership costs;
 - o *There should be a target to establish a membership that is a mix of new, emerging, mid-career and established talent (as per the NZFC Talent Eligibility Criteria system). Long term we would expect the Guild's/Industry Organisation's board membership to also reflect this range of experience;*
- Evidencing a proactive commitment to supporting Tangata Whenua, diversity, equality and inclusion.
 - o *Membership should reflect the diversity of New Zealand society including Māori, Pacific Island peoples, Asian, gender equality, LGBTQi, those with a disability, those who identify as gender diverse/non binary and those from diverse ethnic backgrounds.*

Please note: diversity, equality and inclusion are part of the NZFC's commitment to diversifying the film sector and ensuring the talent developed as well as the films made reflect contemporary New Zealand society. This will be monitored throughout the timeframe of this grant funding. The NZFC expects progress will be made towards increasing diversification of the membership across all funded guilds/industry organisations.





How to apply

Apply using the online application portal at <https://funding.nzfilm.co.nz/>. Search for Guild/Industry Organisation Core Support Fund and click 'New Application'. The form will step you through all the information we require.

If you are using the online application portal for the first time you will need to sign up for a new account. Be aware there can be up to a 24 hour wait while we approve this, however, in most cases the wait will be much shorter. It is important you provide as much information as you can to help us make a full and fair assessment. Incomplete applications will not be considered.

Early applications are encouraged.

What to include in your application

Applications should include, where applicable:

- A short history of the organisation;
- How the proposal meets the criteria for funding;
- Evidence of membership growth, or in the absence of growth, a strategy for increasing membership;
- An annual budget for each year of funding, including details of any other funding support, investment and income;
- A schedule of anticipated core activity and key events for each year of funding (a detailed plan for the first year of funding is required, whereas a more general outline for the second and third years of funding will be sufficient at the application stage)
- A list of partnerships with written confirmation from the partners; and
- Copies of the guild/industry organisation's annual accounts from the last three years.

What happens to your application

When your application is received, it will be checked for eligibility. It will then be reviewed by the Chief Executive and Head of Talent Development.

All the information included in your application, as well as any conversations regarding your application, will be taken into account. If more information is needed from you, we will let you know as soon as possible.





Next steps

You will be notified of the outcome of your application by phone or email by **24 May 2019**. Formal contracts will be negotiated before any money is committed to the successful applicant(s).

Remember, you are welcome to contact us at any time to discuss your application. If you have any further questions, please contact our Talent Development Team by email at talentdev@nzfilm.co.nz.

Key Dates for Guild/Industry Organisation Core Support applications:

27 Mar 9am **Open for applications**

29 April 9am **Closed for applications**

A final reminder that if you have any questions please contact the Talent Development Team by talentdev@nzfilm.co.nz or phone 0800 659 754.

