



New Zealand
FILM COMMISSION



Te Tumu Whakaata Taonga

New Zealand Film Commission

Diversity, Equality and Inclusion

Organisation Core Support Funding

– Guidelines for Applicants

March 2019

You are encouraged to read these guidelines carefully as they are intended to help you deliver the strongest application possible. Please also read the relevant information sheets on the website.

Please get in touch well before making a formal application for financing, as we can offer helpful advice and guidance.



Introduction

In 2015 the NZFC launched its diversity policy, starting with gender-based initiatives. The gender-based work continues to be developed with a widening of the focus in 2019. Diversity, equality and inclusion are an additional key area of focus for the NZFC over the next three years.

The NZFC will continue to partner with diversity, equality and inclusion focused organisations that are at the forefront of skills and talent development through a Diversity, Equality and Inclusion Core Support Fund. This fund is part of the NZFC's commitment to diversify the film sector and ensure the talent developed and films made better reflect contemporary New Zealand society.

The NZFC will develop strategic partnerships with organisations whose industry values and practices align with the NZFC's commitments to diversity, equality and inclusion to help support the growth of a more diverse New Zealand talent pool.

The diversity, equality and inclusion organisations represent the collective voice of a wide range of talent across the industry. The NZFC is committed to providing core support funding in this area for the next three years. This funding will enable organisations to prioritise the needs of their members and contribute to the NZFC's ability to engage strategically across the sector.

Diversity, Equality and Inclusion Organisation Core Support Funding Overview

The NZFC has a total of up to \$270,000 per financial year, available as a grant, across the next three years (July 2019 – June 2020, July 2020 – June 2021, July 2021 – June 2022) to commit as a Diversity, Equality and Inclusion Core Support Fund contestable fund.

The NZFC invites proposals from established diversity, equality and inclusion organisations to apply for a maximum of up to \$85,000 per financial year for up to three financial years. *To enable the NZFC to support the widest range of opportunities, organisations are encouraged to only apply for what they require up to the maximum.*

Organisations awarded through this fund may also work with the NZFC on additional diversity, equality and inclusion led initiatives such as the NZFC gender scholarship, research-based work, and culturally focused short film programmes.

Please note:

- *As this funding is committed for up to three financial years there will not be another application call for Diversity, Equality and Inclusion Organisations core support funding until 2022; and*
- *A separate call for Core support for Tangata Whenua organisations will be made.*





Here to help

These guidelines are intended to help you deliver the strongest application possible. It is recommended you discuss your project with our Talent Development Team as you work on your application.

To contact us email talentdev@nzfilm.co.nz or phone 0800 659 754.

Who can apply

To be eligible to apply, you must show how your organisation meets the following criteria:


- The organisation has an established membership;
- Evidence of membership increasing each year;
- Proven track record of the organisation acting on behalf of their members;
- Commitment to auditing the industry for skills gaps and other industry needs on an annual basis;
- Maintaining quarterly based reporting and communication with the NZFC; and
- Commitment to creating bespoke programmes of development for their specific constituents.

What you can apply for

- Core organisation costs;
- Advocating and lobbying work;
- Being an information resource, with a local and international perspective;
- Providing support, advice and referrals;
- Bespoke training and development; and
- Membership costs.
 - o There should be a target to establish a membership that is a mix of new, emerging, mid-career and established talent (as per the NZFC Talent Eligibility Criteria system). Long term we would expect the Organisation's Board membership (if applicable) to also reflect this range of experience.

Please note: diversity, equality and inclusion are part of the NZFC commitment to diversifying the film sector and ensuring the talent developed and films made reflect contemporary New Zealand society. The NZFC is committed to increasing the access and opportunity for those recognized as





underrepresented within the screen sector including Pasifika, Asian, Women, LGBTQi, those with a disability, those who identify as gender diverse/non binary and/or from diverse ethnic backgrounds.

The NZFC will monitor the access and opportunity for those under represented throughout the timeframe of this grant funding. The NZFC would expect progress to be made towards diversification, equality and inclusion during this time.

How to apply

Apply using the online application portal at <https://funding.nzfilm.co.nz/>. Search for Diversity, Equality and Inclusion Organisation Core Support Fund and click 'New Application'. The form will step you through all the information we require.

If you are using the online application portal for the first time you will need to sign up for a new account. Be aware there can be up to a 24 hour wait while we approve this, however, in most cases the wait will be much shorter. It is important you provide as much information as you can to help us make a full and fair assessment. We are unable to consider incomplete applications.

Early applications are encouraged.

What to include in your application


Applications should include, where applicable:

- A short history of the organisation;
- How the proposal meets the criteria for funding;
- Evidence of membership growth, or in the absence of growth, a strategy for increasing membership;
- An annual budget for each year of funding, including details of any other funding support, investment and income;
- A schedule of core activity and key events for each year of funding (a detailed plan for the first year of funding is required, whereas a more general outline for the second and third years of funding will be sufficient at the application stage);
- A list of partnerships with written confirmation from the partners; and
- Copies of the organisation's annual accounts from the last three years (if available).

What happens to your application

When your application is received, it will be checked for eligibility. Your application will then be reviewed by the Chief Executive and Head of Talent Development.





All the information included in your application, as well as any conversations regarding your application, will be taken into account. If more information is needed from you, we will let you know as soon as possible.

Next steps

We will then let you know the outcome of your application by phone or email by **24 May 2019**. Formal contracts will be negotiated before any money is committed to the successful applicant(s).

Remember, you are welcome to contact us at any time to discuss your application. If you have any further questions, please contact our Talent Development Team by email at talentdev@nzfilm.co.nz.

Key Dates for Guild/Industry Organisation Core

Support applications:

27 Mar 9am **Open for applications**

29 April 9am **Closed for applications**

A final reminder that if you have any questions please contact the Talent Development Team by talentdev@nzfilm.co.nz or phone 0800 659 754.

